

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

4115

January 7, 2016
6:00 p.m.

Neptune City School District
Woodrow Wilson School

**REORGANIZATION MEETING
MINUTES**

I. CALL TO ORDER - Mr. Folk

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. FLAG SALUTE - Mr. Folk

III. OATH OF NEW BOARD MEMBERS - Mr. Folk

I hereby certify that at the Annual School District Election held on November 3, 2015 the voters of the Borough of Neptune City did elect Antonio Lopez, Christine Oppegaard and Christina Mordaunt to be members of the Neptune City Board of Education for a period of three year full terms and Marissa Smith as a member of the Neptune City Board of Education for a one year unexpired term.

IV. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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V. ELECTION OF OFFICERS

- A. Election of President of the Board of Education
Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions:

Christine Oppegaard . nominated by Anthony Susino
Gordon Cousins . nominated by Michelle Lewis

Consent of the Nominees:

Board Secretary asks for the consent of the nominees:

“Do you Christine Oppegaard . consent to having your name placed in nomination for the office of Board President?”

Mrs. Oppegaard responded “affirmative”.

“Do you Gordon Cousins . consent to having your name placed in nomination for the office of Board President?”

Mr. Cousins responded “affirmative”.

Closing of the Nominations

Resolution to close the nominations.

Motion:	<u>C. Oppegaard</u>	Second:	<u>A. Susino</u>		
Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>X</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>X</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

Vote on the Nominations

Resolution to vote on nominations.

Motion:	<u>A. Susino</u>	Second:	<u>L. Houllier</u>		
Mrs. Oppegaard	<u>Oppegaard</u>	Mrs. Lewis	<u>Cousins</u>	Mr. Lopez	<u>Oppegaard</u>
Mr. Susino	<u>Oppegaard</u>	Mr. Calhoun	<u>Oppegaard</u>	Ms. Mordaunt	<u>Cousins</u>
Mrs. Houllier	<u>Oppegaard</u>	Mr. Cousins	<u>Cousins</u>	Mrs. Smith	<u>Oppegaard</u>

Results were Mrs. Oppegaard 6; Mr. Cousins 3

Resolve that Christine Oppegaard having been properly nominated, be elected as President of the Neptune City Board of Education for the year 2016.

Motion: A. Susino Second: L Houllier.

Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>X</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>X</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

PRESENTATION OF THE GAVEL TO THE PRESIDENT

- B. Election of Vice President of the Board of Education
Board President presides from here on.

Nominating Motions:

Anthony Susino. nominated by Lisa Houllier

Gordon Cousins. nominated by Michelle Lewis

Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you Anthony Susino. consent to having your name placed in nomination for the office of Board Vice President?”

Mr. Susino responded “affirmative”.

“Do you Gordon Cousins. consent to having your name placed in nomination for the office of Board Vice President?”

Mr. Cousins responded “affirmative”.

Closing of the Nominations

Resolution to close the nominations.

Motion: C. Mordaunt Second: M. Lewis.

Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>X</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>X</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

Vote on the Nominations

Resolution to vote on nominations.

Motion: C. Mordaunt Second: M. Lewis.

Mrs. Oppegaard	<u>Susino</u>	Mrs. Lewis	<u>Cousins</u>	Mr. Lopez	<u>Susino</u>
Mr. Susino	<u>Susino</u>	Mr. Calhoun	<u>Susino</u>	Ms. Mordaunt	<u>Cousins</u>
Mrs. Houllier	<u>Susino</u>	Mr. Cousins	<u>Cousins</u>	Mrs. Smith	<u>Cousins</u>

Results were Mr. Susino 5; Mr. Cousins 4

Resolve that Anthony Susino having been properly nominated, be elected as Vice President of the Neptune City Board of Education for the year 2016.

Motion: C. Oppegaard Second: L Houllier.

Mrs. Oppegaard	<u>X</u>	Mrs. Lewis	<u>X</u>	Mr. Lopez	<u>X</u>
Mr. Susino	<u>X</u>	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	<u>X</u>
Mrs. Houllier	<u>X</u>	Mr. Cousins	<u>X</u>	Mrs. Smith	<u>X</u>

VI. PRESENTATIONS

None

VII. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VIII. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of the Board of Education Agenda Format

**NEPTUNE CITY BOARD OF EDUCATION
AGENDA FORMAT FOR REGULAR MEETINGS**

- I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)
- II. ROLL CALL
- III. SALUTE TO THE FLAG
- IV. PRESENTATIONS
- V. PUBLIC FORUM ON AGENDA ITEMS
- VI. MINUTES
- VII. ADMINISTRATION
 - A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)
 - B. CORRESPONDENCE (Document B)
- VIII. PRESIDENT'S AND COMMITTEES REPORTS
- IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIASON REPORT
- X. OLD BUSINESS
- XI. NEW BUSINESS
- XII. PUBLIC FORUM (See note below)
- XIII. MOTION TO ADJOURN

Note: No formal action is taken at work sessions. Public participation is limited to items on the agenda. Formal action is limited to regular and special meetings, at which time the public may participate.

Motion:	<u> A. Susino </u>	Second:	<u> M. Lewis </u>		
Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

2. Request approval of Open Public Meetings Act - Establish Meeting Dates, Time and Place

RESOLVED that the Neptune City Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held at Woodrow Wilson School, 210 West Sylvania Avenue, Neptune City, New Jersey, at 6 p.m. as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Superintendent and Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Asbury Park Press and The Coaster as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Neptune City Board of Education Administration Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings.

- a. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- b. The presentation shall be a brief as possible but no more than three (3) minutes per individual.
- c. The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

Neptune City Board of Education Meetings 2016 Schedule of Meetings

The following are dates and times of the scheduled work and business meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, work sessions and regular meetings are open to the public

2016	Thursday	January 28	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	February 25	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	March 24	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	April 28	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	May 26	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	June 23	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	July 28	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	August 25	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	September 29	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	October 27	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	TUESDAY	November 22	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting
	Thursday	December 22	6:00 P.M.	Work Meeting
			6:30 P.M.	Business Meeting

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Motion: A. Susino Second: C. Mordaunt .

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

5. Request approval to authorize the Asbury Park Press and The Coaster be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for 2016.

Motion: D. Calhoun Second: A. Susino .

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

6. Request approval for the adoption of all existing Board Policies and Procedures

Motion: M. Lewis Second: A. Susino .

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> X </u>	Mrs. Smith	<u> X </u>

