NEPTUNE CITY BOARD OF EDUCATION **NEPTUNE CITY, NEW JERSEY 07753**

January 7, 2016 6:00 p.m.

Neptune City School District Woodrow Wilson School

REORGANIZATION MEETING **MINUTES**

I	CALL	TO	ORDER -	Mr	Folk
I			. , , , , , , , , , , , , , , , , , , ,		I WIR

This is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. FLAG SALUTE - Mr. Folk

III. OATH OF NEW BOARD MEMBERS - Mr. Folk

I hereby certify that at the Annual School District Election held on November 3, 2015 the voters of the Borough of Neptune City did elect Antonio Lopez, Christine Oppegaard and Christina Mordaunt to be members of the Neptune City Board of Education for a period of three year full terms and Marissa Smith as a member of the Neptune City Board of Education for a one year unexpired term.

IV.	ROLL CA	LL				
	Board Members					
	Mrs. Oppegaard	X	Mrs. Lewis	X	Mr. Lopez	X
	Mr. Susino	X	Mr. Calhoun	X	Ms. Mordaunt	X
	Mrs. Houllier	X	Mr. Cousins	X	Mrs. Smith	X
	Others Present					
	Dr. Mercora	X	Mr. Folk X	_		

V. **ELECTION OF OFFICERS**

A. Election of President of the Board of Education Board Secretary presides over the meeting for the purpose of conducting an election for the Office of Board President

Nominating Motions	<u>s:</u>					
Christine Oppega	aard	nominat	ed by Anthon	ny Susino		
Gordon Cousins nominated by Michelle Lewis						
Consent of the Nomi Board Secretary ask		sent of the nomin	ees:			
"Do you <u>Christin</u> nomination for the o	ne Oppegaard office of Boar	d President?"	. consent to havin	ng your name plac	ced in	
Mrs. Oppegaard resp	ponded "affir	mative".				
"Do you <u>Gordon</u> nomination for the o	Cousins office of Boar	. con	sent to having yo	our name placed in	n	
Mr. Cousins respond	ded "affirmat	ive".				
Closing of the Nomi	nations					
Resolution to close the	the nomination	ons.				
Motion: <u>C. Op</u>	ppegaard		Second:	A. Susino .		
Mrs. Oppegaard	X	Mrs. Lewis	X	Mr. Lopez	<u>X</u>	
Mr. Susino	X	Mr. Calhoun	_X_	Ms. Mordaunt	X	
Mrs. Houllier	X	Mr. Cousins	X	Mrs. Smith	X	
Vote on the Nominat	tions					
Resolution to vote or	n nominatior	18.				
Motion: A. Su	usino		Second:	L. Houllier	<u>.</u>	
Mrs. Oppegaard Op	ppegaard	Mrs. Lewis	Cousins	Mr. Lopez	<u>Oppegaa</u> rd	
Mr. Susino Op	ppegaard N	Mr. Calhoun	Oppegaard	Ms. Mordaunt	Cousins	
Mrs. Houllier Op	ppegaard	Mr. Cousins	Cousins	Mrs. Smith	Oppegaard	
Results were Mrs. O	ppegaard 6;	Mr. Cousins 3				

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Motion:A.	Susino		Second:	L Houllier .	
Mrs. Oppegaard _	X	Mrs. Lewis	X	Mr. Lopez	X
Mr. Susino	X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier	X	Mr. Cousins	X	Mrs. Smith	X
ESENTATION OF T Election of Vice P Board President p	resident o	f the Board of Educa			
Nominating Motion	ons:				
Anthony Susir	10	nom	nated by L	isa Houllier	
Gordon Cousi	ns	nomi	nated by M	lichelle Lewis	
"Do you Anth	sks for the	consent of the nominate consen	consent to hav	ing your name placed	in
Mr. Susino respon	ded "affir	mative".			
	e office of onded "affi	Board Vice Presiden		g your name placed ir	1
Resolution to clos	e the nomi	inations.			
Motion:C.	Mordaunt_		Second:	M. Lewis	<u>.</u>
Mrs. Oppegaard	X	Mrs. Lewis	X	Mr. Lopez	X
Mr. Susino	X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier	X	Mr. Cousins	X	Mrs. Smith	X

VI.

VII.

Vote on the Nominations					
Resolution to vote on nominations.					
Motion:C.	Mordaunt		Second:	M. Lewis	<u>.</u>
Mrs. Oppegaard	Susino	Mrs. Lewis	Cousins	Mr. Lopez	Susino
Mr. Susino	Susino	Mr. Calhoun	Susino	Ms. Mordaunt	Cousins
Mrs. Houllier	Susino	Mr. Cousins	Cousins	Mrs. Smith	Cousins
Results were Mr.	Susino 5; Mr.	Cousins 4			
Resolve that President of the N				y nominated, be ele 2016.	ected as Vice
Motion:C.	Oppegaard		Second:	L Houllier	<u>.</u>
Mrs. Oppegaard	X	Mrs. Lewis	X	Mr. Lopez	X
Mr. Susino	X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier	X	Mr. Cousins	X	Mrs. Smith	X
PRESENTATIONS None					
PUBLIC FORUM ON AGENDA ITEMS Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.					

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VIII. APPROVAL OF ORGANIZATIONAL ITEMS

1. Request approval of the Board of Education Agenda Format

NEPTUNE CITY BOARD OF EDUCATION AGENDA FORMAT FOR REGULAR MEETINGS

I.	OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)
II.	ROLL CALL

III. SALUTE TO THE FLAG

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

VI. MINUTES

VII. ADMINISTRATION

A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)

B. CORRESPONDENCE (Document B)

VIII. PRESIDENT'S AND COMMITTEES REPORTS

IX. NEPTUNE TOWNSHIP BOARD OF EDUCATION LIASON REPORT

X. OLD BUSINESS

XI. NEW BUSINESS

XII. PUBLIC FORUM (See note below)

XIII. MOTION TO ADJOURN

Note: No formal action is taken at work sessions. Public participation is limited to items on the agenda. Formal action is limited to regular and special meetings, at which time the public may participate.

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Motion: A.	Susino		Second:	M. Lewis	<u>.</u>
Mrs. Oppegaard _	X	Mrs. Lewis	X	Mr. Lopez	X
Mr. Susino	X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier	X	Mr. Cousins	X	Mrs. Smith	X

2. Request approval of Open Public Meetings Act - Establish Meeting Dates, Time and Place

RESOLVED that the Neptune City Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held at Woodrow Wilson School, 210 West Sylvania Avenue, Neptune City, New Jersey, at 6 p.m. as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Superintendent and Business Administrator/Board Secretary.

BE IT FURTHER RESOLVED that the Board of Education does hereby designate the Asbury Park Press and The Coaster as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Neptune City Board of Education Administration Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings.

- a. Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- b. The presentation shall be a brief as possible but no more than three (3) minutes per individual.
- c. The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates:

Neptune City Board of Education Meetings 2016 Schedule of Meetings

The following are dates and times of the scheduled work and business meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, work sessions and regular meetings are open to the public

2016	Thursday	January 28	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	February 25	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	March 24	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	April 28	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	May 26	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	June 23	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	July 28	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	August 25	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	September 29	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	October 27	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	TUESDAY	November 22	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting
	Thursday	December 22	6:00 P.M. 6:30 P.M.	Work Meeting Business Meeting

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act

Motion: <u>G. Cousins</u>		Second:	A. Susino	<u>.</u>
Mrs. Oppegaard X	Mrs. Lewis	X	Mr. Lopez	X
Mr. Susino X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier X	Mr. Cousins	X	Mrs. Smith	X

3. Request approval of Board of Education Committees to include Education, Operations, Personnel & Public Relations. In addition, to authorize the Board President to appoint representatives and alternates to the following:

Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Boards Association.

Motion: A. Susino	Second:	L. Houllier	<u>.</u>	
Mrs. Oppegaard X	Mrs. Lewis	X	Mr. Lopez	X
Mr. Susino X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier X	Mr. Cousins	X	Mrs. Smith	X

4. Request approval of the Code of Ethics

RESOLVED, that the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Neptune City Board of Education

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
 h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

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Motion: A. Susino		Second:	C. Mordaunt	<u>.</u>		
Mrs. Oppegaard X	Mrs. Lewis	X	Mr. Lopez	X		
Mr. Susino X	Mr. Calhoun	X	Ms. Mordaunt	X		
Mrs. Houllier X	Mr. Cousins	X	Mrs. Smith	X		
5. Request approval to authorize the Asbury Park Press and The Coaster be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for 2016.						
Motion: <u>D. Calhoun</u>		Second:	A. Susino	<u>.</u>		
Mrs. Oppegaard X	Mrs. Lewis	X	Mr. Lopez	X		
Mr. Susino X	Mr. Calhoun	X	Ms. Mordaunt	X		
Mrs. Houllier X	Mr. Cousins	X	Mrs. Smith	X		
6. Request approval for the adoption of all existing Board Policies and Procedures						
Motion: M. Lewis		Second:	A. Susino	<u>.</u>		
Mrs. Oppegaard X	Mrs. Lewis	X	Mr. Lopez	X		
Mr. Susino X	Mr. Calhoun	<u>X</u>	Ms. Mordaunt	X		
Mrs. Houllier X	Mr. Cousins	X	Mrs. Smith	X		

X.

IX. PUBLIC PARTICIPATION

Public comments should be directed to the President.	Commentators should present
themselves in a loud clear voice and state their name a	and address or affiliation.

J. Gunderson - noted that today was the 8 th anniversary of the School Funding Reform Act				
He had a very amicable meeting with the County Superintendent. The Superintendent				
Acknowledged Equalization Aid was not equal.				
P. Renee - wished all a Happy New Year. Mayor Brown had appointed Councilman Wardell				
as Official Liaison to Neptune City Board of Education and she offered assistance in				
communicating with new Legislators.				
MOTION TO ADJOURN				
Madiana A Casina		C 1.	A Ci	
Motion: A. Susino		Second:	A. Susino	<u> </u>
Mrs. Oppegaard X	Mrs. Lewis	X	Mr. Lopez	X
wis. Oppegaara	Wils. Lewis		WII. Lopez	
Mr. Susino X	Mr. Calhoun	X	Ms. Mordaunt	X
Mrs. Houllier X	Mr. Cousins	X	Mrs. Smith	X
Ti: (20				
Time: 6:20 .				